

ERASMUS+ is part of the overall educational Lifelong Learning Program (LLP) of the European Union and focuses especially on higher education. All enrolled students of FAU may participate in an ERASMUS + program. Further information as well as existing cooperation agreements held by the Department of Chemistry and Pharmacy can be found at the following link: <https://www.chemistry.nat.fau.eu/studying/chemistry-molecular-science/exchange-students/outgoing-students/erasmus/>.

## Application for an ERASMUS+ Stay Abroad

### I. Personal data:

Surname:

First Name:

Birthdate:

Matriculation Number:

Telephone:

E-Mail:

### II. Information regarding university studies:

Study Program:

Intended Degree:

Bachelor

Master

Teaching

Current Semester:

(Please attach your most current transcript of grades! If you are just starting your Master's degree program, take the Bachelor's transcript of records!)

### III. Information regarding the intended stay abroad:

Country/University:

Alternatives: 1.

2.

English language skills (in levels):

B2

C1 (or better!)

Indicated national language (if not English!):

Basic A1/A2

Basic Intermediate = B1

Advanced Intermediate = B2 (or better!)

Term of International Study: WiSe

SoSe

In addition to an ERASMUS+ stay, I am also applying for another stay abroad:

DUAL DEGREE UoW

ISAP Shenzhen

other:

Date:

Signature (Student):

**Please submit the complete application to Eva Landeck in Study Service Center (SSC) Chem/MolSc, Chemikum, Room 00.146-1, Nikolaus-Fiebiger-Str. 10, 91058 Erlangen; Tel: 09131-85-67475!**

## Organizing your Study Abroad

1. **Information:** Attend the annual information events organized by the department's **ERASMUS+ coordinator** and FAU's **Central Office for International Affairs (S-International)** on the subject of "Studying abroad" and find out more on the websites of the partner universities in focus to decide your first preferences regarding countries and cities for your study abroad. It is especially important to review the course offerings at your intended foreign university. If you still have questions, please contact the departmental ERASMUS+ coordinator.
2. **Application:** After you have informed yourself sufficiently and decided where you want to go, fill out the **ERASMUS+ application form** (please do not forget to mention 2 alternatives!) and hand it in together with the required documents (CV, transcript of records, letter of motivation, language certificate if applicable) to the **SSC Chemistry/MolSc** (Chemikum, Room no. 00.146-1) in time.
3. **Nomination:** After successful nomination by the ERASMUS+ coordinator (you will be informed by e-mail), you will be contacted by **S-International** regarding further formalities related to your ERASMUS+ scholarship and the organization of your international study visit.
4. **Learning Agreement:** As soon as you have been admitted to the ERASMUS program, you should decide which courses you want to take abroad (worth 20 - 30 ECTS) and which of these you want to have credited afterwards (at least 10 ECTS). You must specify these courses in the **Learning Agreement**, have them signed off by the ERASMUS coordinator and then they must be accepted by the partner university. All processes take place online.
5. **Registration at partner university:** You will receive from **S-International** information regarding your registration (procedures, deadlines) at the host university. You must register at the host university by the given registration deadline.
6. **Lodging:** Please clarify any questions regarding your living accommodations either immediately after or together with the registration at the host university. If applicable, apply for a room in any student housing offered by your host university.
7. **Accreditation/Exams:** Please discuss the accreditation of academic credits with the relevant offices in your faculty before you leave for your host country. As the semester times abroad usually differ from our lecture times, it may be necessary for you to reschedule examination dates. Please clarify this in advance with the relevant examiners. For ERASMUS students, there is actually an extra examination slot for the core chemistry modules.  
If you are considering taking a semester off at FAU during your semester abroad, please bear in mind that you will not be allowed to take any examinations at your home university during this semester.  
If you want to take exams at FAU after your stay abroad in the same semester, please do not forget to register for them on Campo during the official exam registration period. Late registration is normally no longer possible.
8. **Support:** During your international study stay, the ERASMUS coordinator at your partner university will be available to answer any questions you may have about your studies abroad, and S-International at FAU will be available to answer any administrative queries.  
At the end of your international study stay, we happily await your re-enrollment and a report of your experiences!
9. **Cancellation:** If you are unable to participate in the ERASMUS exchange for important reasons, please inform all relevant persons/offices **as soon as possible**: S-International (mobility@fau.de), the ERASMUS+ coordinator (sjoerd.harder@fau.de) and the SSC Chemistry/MolSc (eva.landeck@fau.de). Please also bear in mind that if you cancel late, you will have deprived other interested parties of the chance to take up this exchange place.

You can find further information on the website of the Central Office for International Affairs (S-Int):

- <https://www.fau.de/education/international/wege-ins-ausland/studieren-im-ausland/> resp.

- <https://www.fau.eu/education/international/going-abroad/first-steps-towards-spending-time-abroad/>